

COMFORT INN & SUITES  
GOODEARTH PERTH

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# FUNCTION KIT 24/25

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QUALITY HOTEL  
AMBASSADOR PERTH







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## COMFORT INN & SUITES GOODEARTH PERTH

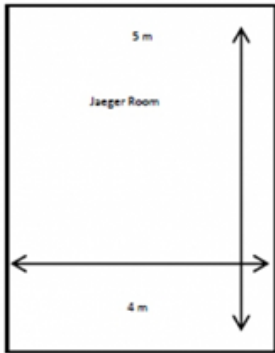
The hotel features 180 spacious hotel rooms and apartment suites that are ideal for couples, families, school groups, sport groups and business travellers. Guests can enjoy the convenience of fully-equipped kitchenettes, free Wi-Fi internet access, flatscreen televisions with reverse cycle air-conditioning/heating and a daily housekeeping service. Hotel facilities include Adelaide's on the Terrace Restaurant and Bar, a 24-hour reception, tour desk, lobby shop, beauty salon, self-service laundry, conference, meeting and function facilities, plus free secure car parking (limited bays, subject to availability).

**We are pleased to offer special rate of accommodation to our function clients.**

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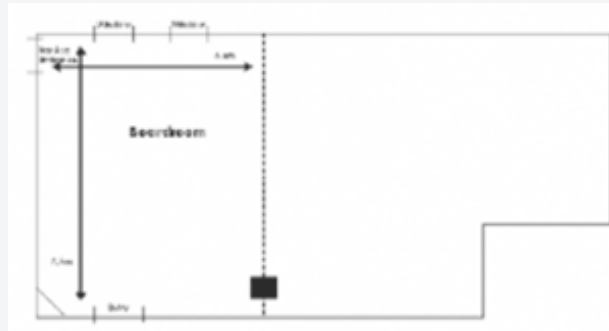


Venue	Area (m2)	Theatre Style	Classroom	U-Shape	Boardroom	Banquet	Cabaret	Cocktail
Jaeger	20	-	-	-	10	-	-	-
Boardroom	60	40	18	18	18	32	25	50
Piper	78	50	20	20	22	40	25	70
Osprey	86	60	24	24	30	56	30	80
Sandpiper	136	120	40	40	40	80	50	150



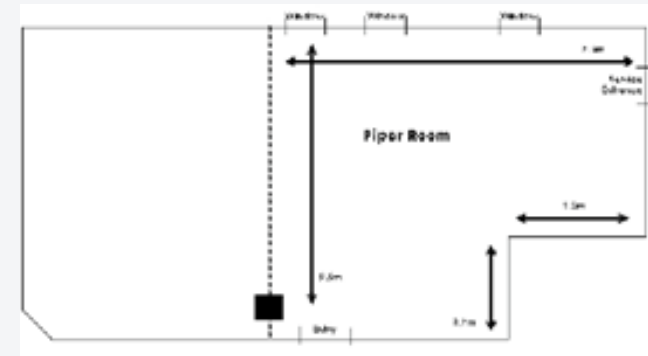
### Jaeger Room

The Jaeger Room is a small boardroom style meeting room, ideal for interviews, small business meetings and group discussions.



### Board Room

The Boardroom is a versatile meeting room, well-suited for corporate board meetings, breakfast or lunch meetings, small workshops, presentations and group training sessions.



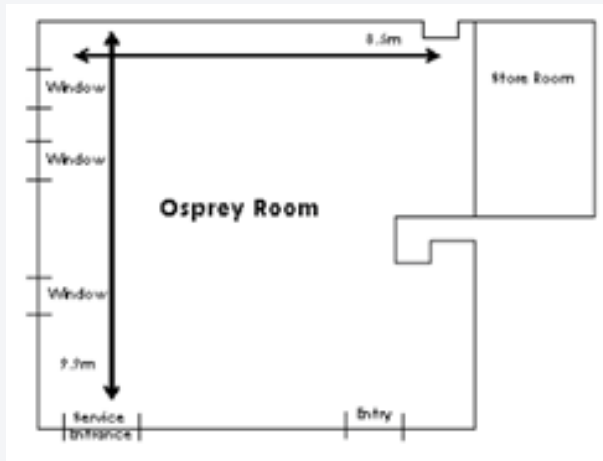
### Piper Room

The Piper Room can be utilised for seminars, workshops, training sessions, product updates, trade displays, networking events, cocktail parties and celebrations.

# *Function Rooms*

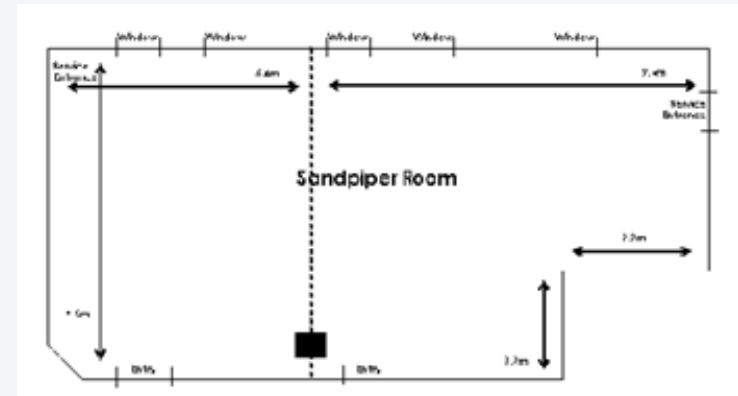






## Osprey Room

The Osprey Room provides a great setting for functions, presentations, seminars, workshops, breakfasts, luncheons or private dinners with up to 56 guests or delegates in a banquet or round table style room.



## Sandpiper Room

The Sandpiper Room offers plenty of versatility, catering for up to 120 delegates theatre style, or 150 guests cocktail style. It can be divided into the Piper Room and the Boardroom.

# *Function Rooms*





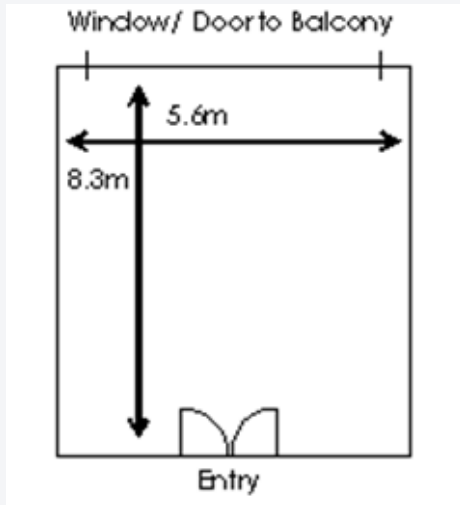
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## QUALITY HOTEL AMBASSADOR PERTH

The hotel offers a range of 170 well-appointed rooms and suites, including 90 new, fully refurbished Premium Deluxe Rooms. The bathroom featured separate shower and bathtub. Guests can enjoy free Wi-Fi internet access, air-conditioning/heating, iron and ironing board, hairdryer, mini-fridge, tea and coffee making facilities and a daily housekeeping service. There is also a 24-hour reception, restaurant open daily for breakfast, tour desk, self-service laundry and on-site car/coach parking.

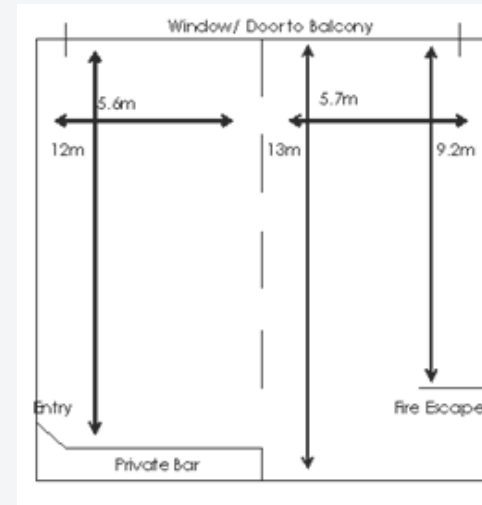
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## Wattle Room

The Wattle Room is well suited for business meetings, small seminars, workshops or presentations. The room opens out onto a light filled balcony, perfect for breakout sessions.



## Boronia Room

The Boronia Room caters for up to 130 people cocktail style or 80 people banquet style and features its own private bar, with full length glass doors opening out onto an 11m wide outside balcony spanning the width of the room

# *Function Rooms*





Venue	Area of Room	Height of Room	Theatre Style Seating Capacity	Classroom Seating Capacity	U-Shape Seating Capacity	Boardroom Seating Capacity	Banquet Seating Capacity	Cabaret Seating Capacity	Cocktail Seating Capacity
Wattle	46sqm	2.68m	45	15	18	20	40	20	50
Boronia	104sqm	2.36m	45	20	25	30 *	80	20/20 split	130



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# Day Delegate Package

**MINIMUM 15 PAX**

The cost including the following:

- Room and Equipment Hire
- Morning Tea
- Lunch
- Afternoon Tea



Minimum number required for the day delegate package is 15 people.  
Please ask to discuss alternate catering options.

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# *Day Delegate Package*

## ROOM AND EQUIPMENT HIRE

- Flip Chart
- Whiteboard
- Projector & Screen
- Notepads & Pens
- Water & Mints

## MORNING TEA & AFTERNOON TEA

Coffee and Tea

**Choose one below:**

House Baked Cookies

Crossiants with butter and Jam

Seasonal Fruits

Spring Rolls

Mini Muffins

Assorted Cakes

Sausage Rolls

Curry Puffs



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# *Day Delegate Package*

## LUNCH

Choose one menu:

All included chef selection dessert, soft drinks and water

### **Prima Penne**

- Lasagna: Beef, Chicken or Veg
- Penne with Bolognese, Carbonara or Chicken Pesto
- Garlic Bread
- Garden Salad

### **Taste of Asia**

- Choose 2 from below: Honey Chicken, Lemon Chicken, Potato & Chicken Curry or Mongolia Beef
- Stir Fry Vege
- Steamed Rice
- Prawn Crackers
- Spring Roll

### **Seafood Delight**

- Salt and Pepper Fish
- Battered Calamari Rings
- Tempura Prawns
- Chips
- Coleslaw

### **Mexican Feeds**

- Taco: Chicken or Beef
- Nacho
- Chili Con Carne
- Homemade Salsa
- Guacamole or Sour Cream
- Garden Salad

### **Aussie BBQ**

- Chicken Wings
- Beef Sausages
- Wedges
- Vegetable Medley
- Garden Salad







Our chef is more than happy to cater for delegates with specific dietary requirements. Please inform your function sales coordinator when booking.

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# *Other Catering Options*

## **BREAKFAST**

### **Continental Buffet Breakfast**

Assorted cereals, Croissants and preserves, yoghurt, fruit salad, fruit juices, tea & coffee

### **Full Buffet Breakfast**

Scrambled eggs, bacon, chipolata sausages, grilled tomatoes plus all continental options

## **TEA BREAK**

Served with freshly brewed tea and coffee  
Choose one from below:

- House baked Cookies
- Mini Muffins
- Croissants with butter and jams
- Assorted Cakes
- Seasonal Fruits
- Sausage Rolls
- Spring rolls with sweet & sour sauce
- Curry Puffs

Minimum 15 PAX



Our chef is more than happy to cater for delegates with specific dietary requirements. Please inform your function sales coordinator when booking.

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# *Other Catering Options*

## **LUNCH & DINNER**

### **Buffet**

The menu charges every quarter, please ask our event coordinator for the latest menu.

### **2 course meal**

The menu charges every quarter, please ask our event coordinator for the latest menu.

### **3 course meal**

The menu charges every quarter, please ask our event coordinator for the latest menu.

Minimum 15 PAX

### **Pizza Slabs**

Slices of house made pizza with meatlovers and vegetarian

### **Vegetarian Delight**

Spinach and feta triangles, spring rolls, vegetarian samosas and quiches with sweet chili & tomato sauce

### **Big Boy Party**

A finger food feast with chicken wings, meat pies, chips, aioli & tomato sauce

### **Cheese Platter**

Different kinds of cheese, salami, prosciutto, crackers, olive, dried fruits and nuts

### **Asian Inspiration**

A taste of Asia with spring rolls, samosas, prawn tempura, chicken tenders & sweet chili sauce

### **Hook, Line & Sinker**

A seafood safari with calamari rings, beer battered fish bites, tempura prawns, chips & tartare sauce

### **Fruit Fantasy**

A selection of seasonal sliced fruits and cheeses

### **Churros Paradise**

Churros with choice of chocolate sause, caramel sauce

### **Cakey Cakes**

Variety of cakes from carrot cakes, chocolate cake to tiramisu and red velvet

**Platters make party catering easy and can be stewarded on request.**

Serving size: 6-8 people

*Cocktail Platters*



# *Beverage Options*

## **DRINKS PACKAGE**

MINIMUM 20 PAX

### **Includes the following:**

House Wine

House White

House Sparkling

Selection of local beers

<b>1 Hour</b>	<b>\$25 per person</b>
<b>2 Hours</b>	<b>\$40 per person</b>
<b>3 Hours</b>	<b>\$55 per person</b>
<b>4 Hours</b>	<b>\$70 per person</b>

## **BAR TAB**

NOMINATE A LIMIT AND RUN A TAB.  
CREATE YOUR OWN DRINK LIST FROM THE  
FOLLOWING OPTIONS.

<b>Local Beers</b>	<b>\$7 each</b>
<b>Premium Beers</b>	<b>\$8.5 each</b>
<b>House Wine</b>	<b>\$7 glass</b>
	<b>\$25 bottle</b>
<b>Standard Spirits</b>	<b>\$8.5 with mixer</b>
<b>Soft Drinks</b>	<b>\$3.5 glass</b>
	<b>\$9.5 jug</b>

STANDARD SPIRITS INCLUDE JACK DANIELS, JOHNNY WALKER RED LABEL, GORDONS GIN, BACARDI RUM, BUNDABERG RUM, JIM BEAM, BRANDY, SMIRNOFF VODKA



# Terms & Conditions



## **Tentative Bookings**

*Tentative bookings will be held for 10 working days only. All tentative bookings are required to be confirmed by securing a deposit of 20% (minimum of \$200) within the 10 working day period. The hotel will release the booking if the deposit is not paid within this period.*

## **Room Set Up Changes**

*Your room set-up, as per your signed event order will be carried out as requested. In the event of major changes to the room layout. The hotel reserves the right to charge a re-set free of \$100*

## **Final Numbers**

*All confirmed functions require final numbers to be supplied no less than 3 working days prior to the function. This figure will then be considered as minimum and chargeable numbers. Should guest numbers increase after this 3 day period, the hotel will endeavor to cater for the increase; however, reserves the right to substitute the selected menu for a similar alternative for late confirmations.*

## **Menu Selection**

*The menu selection for all functions must be finalised at least 7 working days prior to the function. Food not purchased by the hotel may not be consumed on the premises. Buffet items are portioned evenly per person; in the event that a particular item is popular and therefore runs out, note that this is outside of the hotel's control and we are unable to replenish or replace the item.*

## **Beverage**

*The hotels are fully licensed premise; beverages not purchased through the hotel cannot be consumed on site. All beverage consumption that is limited by a bar tab may be increased during the function if clearly indicated by the organiser/facilitator.*

## **Payment**

*Full payment for functions is required on completion of the event where a securing credit card has been supplied; otherwise all accounts must be paid in full 3 working days prior to the event.*



# Terms & Conditions



## **Damages**

*Organisers of the event will be held responsible for the repair and/or replacement of any damaged hotel property sustained as a result of the function.*

## **Surcharge/Extras**

*A 15% surcharge is payable for all functions held on public holidays. Extra charges are applicable for functions that require additional room servicing/turnovers.*

## **Insurance**

*The hotels are always extremely careful when looking after guests and their belongings. However, we cannot take responsibility for the damage or loss of merchandise left in the function rooms prior to, during or after the function. We recommend therefore that the organiser arranges their own insurance.*

## **Cancellations**

*Please advise us immediately in the event of cancellation so that losses to you and the hotel may be minimised. The deposit may be forfeited if the cancellation notification is less than 21 days prior to the event.*

## **Parking**

*The function facilitator receives a maximum of two complimentary parking bays. Functions guests receive discounted parking at \$10 a day. Please note all parking is strictly subject to availability.*

## **Event Conditions**

*Strictly no event will commence without a deposit (where applicable), a signed terms and conditions agreement and authorised event order. Email confirmed constitutes acceptance of the event and terms and conditions as outlined.*